

Dean Park Primary
Parent Council Meeting

Date: 20th Nov 2025

Time: 7-8.00pm

Location: Online

MINUTES

- Present: Julia Paterson, Sonja Fedrizzi, Douglas Graham, Emma Allan-Brown, Louise Sinclair, Stephen Jenkinson, Nicola Kurth, Lynsey Binnie. Laura Jackson
- Apologies: Bruce Wilson
- Minutes: Emma Allan-Brown

Item	Notes	Action, by whom
1	<p>Head Teacher Update (NK)</p> <p>Gold Rights Respecting School Virtual Visit from UNICEF. They visited to see the work carried out at Dean park related to promoting and upholding Children's Rights. Evidence of the work have been submitted for accreditation. The report from UNICEF will be shared later in the term.</p> <p>Pupil Leadership Team has been appointed.</p> <p>Staff Training: staff will undergo further training in January to enhance their skill set, and further develop helpful strategies in the classroom for meeting needs of learners with ADHD.</p> <p>Parent Survey: Dean Park will issue a survey for parents to complete on their thoughts and opinions about school. The survey will be sent to parents soon.</p>	NK

2	<p>Website and Policies Update (EAB and JP)</p> <p>The following policies for Parent Council have been uploaded to the school website:</p> <ul style="list-style-type: none"> • Data Protection • Code of Conduct • Social Media <p>All members of the Parent Council have agreed in writing to abide by the conditions set out in the above policies.</p> <p>The Parent Council's Constitution has also been uploaded to the school website.</p> <p>The following policies have still to be developed and agreed by the Parent Council. Guidance and advice on this has been downloaded from Connect. To be an Agenda Item at a future meeting.</p> <p>Recent meeting minutes, a list of Parent Council Members, future meeting dates and our contact email have also been uploaded to the school website.</p>	EAB and all of PC
3	<p>Financial Year – Potential Constitution Change (JP and SF)</p> <p>The UK financial year runs from April to April, but this does not align with the school calendar. To enhance transparency and ease of reporting to parents/carers, the PC are considering reporting in 2 blocks: August – March, and then March – August. PC to discuss the matter further at a future meeting.</p>	All of PC
4	<p>Recruitment Update (JP)</p> <p>Parent Council are going to put together a recruitment video to encourage other parents/carers to join. Each PC member will put together a short video of why they joined the PC and the benefits to the school/pupils.</p> <p>Each person's video is to be edited and joined together into one video for distribution.</p>	<p>All of PC</p> <p>DG</p>
5	<p>Library Books Funding (SF)</p> <p>The library has undergone a refresh. Non-fiction books that promote inclusion, equalities and diversity are sought. An application was made to Miller Homes Fund for assistance in purchasing new library books for school. However, it was unsuccessful.</p> <p>The Parent Council will pursue other avenues for funding, and apply as appropriate.</p> <p>The books purchased by Parent Council that support the Relationships, Sexual Health and Partnership curriculum are now in the library for age-appropriate access by pupils. These books will also be on display during Parent Consultation Evenings so that parents/carers can look at them too.</p>	<p>.</p> <p>SF</p> <p>EAB</p>

6	<p>Junior Road Safety Officers (JP)</p> <p>The JRSO pupils would like to carry out a survey on methods of travel to school, and to find out a bit about the rationale for people choosing these methods.</p> <p>Safer routes to schools: Parent Council plan to collate postcode data to determine zones within the DP catchment area, and with that identify potential walking routes and crossing points to school from these zones.</p> <p>Stephen Jenkinson (Councillor and Convener of the Transport and Environment Committee) said that Edinburgh Council's Road Safety Team plan to carry out an audit on every school, with a focus on road safety. This audit would determine what options the Council could deliver based on a budget. This plan of action would be shared with the school community.</p>	<p>JP and LS</p> <p>Road Safety Team (Edinburgh Council)</p>
7	<p>AOCB - Mobile Phones in School (EAB)</p> <p>A parent has raised concerns about mobile phone use, in particular the usage of smartphones and the impact of social media on children.</p> <p>NK reiterated Dean Park's Mobile Phone Policy: that children are strongly encouraged to not bring a phone, but if they do it should be switched off before entering the playground. It should stay switched off and in the school bag throughout the school day. Phones must not be used at break, lunchtime, or in class.</p> <p>For Smart Watches: they must be handed to the class teacher each morning and not used during the school day.</p> <p>Pupils must not take any photos, videos, or audio recordings on school grounds without staff approval.</p> <p>NK emphasised that staff are vigilant about this issue, and that they would contact home/the family if there were ever an issue around phone use in school.</p> <p>The policy can be found in the school handbook, but NK will specifically share this policy with parents via email, and a pupil version of the policy will be shared with pupils at school.</p> <p>The parent council recognise that digital safety online and via smart devices are issues that concern many parents/carers. LB has undergone NSPCC Keeping Children Safe Online training and has been collating a list of links for signposting parents to for advice and support. The school and the Parent Council are keen to open up the discussion and gather the views of parents through a parent working group.</p> <p>Parent Council will also look into and publicise resources and live online sessions hosted by Connect Scotland and Police Scotland.</p>	<p>NK and LB</p> <p>SF, LB and all of PC</p> <p>EAB</p>