

# DEAN PARK PRIMARY SCHOOL PARENT COUNCIL

## CODE OF CONDUCT

Member should	<ul style="list-style-type: none"><li>• support the ethos and values of the Parent Council and make it a welcoming group for all parents/carers, co-opted members and guests</li><li>• be aware of equality and fairness</li><li>• feel like their work makes a difference to the school community</li><li>• treat everyone as an equal and always be respectful towards each other</li><li>• ensure guests leave meetings with a positive view of the Parent Council and what it is trying to achieve</li><li>• respect and keep to the decisions made at Parent Council meetings</li><li>• be involved and help out wherever possible</li><li>• work with the utmost integrity, especially when dealing with financial matters</li><li>• understand that all PC members are responsible for Parent Council funds</li><li>• declare any conflict of interest (for example, if someone is a teacher) and avoid situations which could cause improper conduct</li><li>• comply with requests for confidentiality</li><li>• be aware only members of the Parent Council have a right to vote as per the PC constitution.</li><li>• Familiarise themselves with the objectives of the Parent Council, set out in s.3, s.4 and appendix 1 of the Constitution, to understand the scope of PC powers</li></ul>
Members should not	<ul style="list-style-type: none"><li>• undermine the decisions made at the Parent Council by expressing opposing views out with meetings</li><li>• discuss personal issues relating to children, parents or school staff</li><li>• post content on social media that is negative or abusive towards anyone in the school and local community</li><li>• speak with the media on behalf of the Parent Council without prior agreement.</li></ul>
Parent Council Meetings	<ul style="list-style-type: none"><li>• everyone should be given a chance to speak and to be heard, directed by the Chair</li><li>• All speakers should address the Chair</li><li>• members should contribute constructively at meetings</li><li>• each contribution should be valued and respected</li><li>• no-one should leave a meeting feeling belittled or excluded</li><li>• decisions will be made in the best interests of the whole school community</li><li>• If a vote is required, decisions will be made on a majority basis following the voting rules within the PC constitution (with the Chair having the casting vote, if necessary); the result should be respected by all Parent Council members</li><li>• The principles of collective responsibility are relevant to the Parent Council: once an item has been debated and a decision made or</li></ul>

	<p>position clarified, members of the council cannot continue to argue the point within or outwith the PC, or pursue that same item unless the facts/situation have changed - at which point the member may ask for it to be added to an agenda for discussion.</p> <ul style="list-style-type: none"> <li>Decisions where possible will be debated and made within a PC meeting. More urgent business that requires agreement before meeting will be communicated to PC members and will be shared within the next PC meeting for the benefit of parents and possible other attendees. The decision of urgency will be taken by PC Office Bearer(s).</li> </ul>
Review	<p>This policy will be reviewed every year to ensure it remains up-to-date and relevant.</p> <p>Next due November 2021</p>
Declaration	<p>I confirm I have read and understood DPPS Parent Council's Code of Conduct and will act in accordance to it. I understand that if I act in a way considered to undermine the objectives of the Parent Council (this constitutes being 'unfit to carry out duties' per 2.5 of Appendix 1 to the Constitution) my membership shall cease (resignation or EGM process) if the majority of parent members agree. This will be confirmed in writing by the Chair/other office bearer.</p> <p>I am connected with this group in my capacity as a</p> <p>Parent member</p> <p>Member of staff</p> <p>Co-opt/BHS member</p> <p>Signature:</p> <p>Print name:</p> <p>Date:</p>

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